

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
March 19, 2024 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 30, 2023
- B. Notice filed with the Burlington County Times on June 30, 2023

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Ms. Melissa Arcaro Burns
Mrs. Jaclyn Barnes
Mrs. Jill Fallows Macaluso
Dr. Brooke Mailhiot
Mrs. Danielle Miller
Mrs. Claudine Morano
Mr. Maurice Weeks

Mrs. Cheryl Makopoulos, Vice President
Mr. Mark Villanueva, President

Mr. John Comegno, Esq., Solicitor
Mr. Joseph Bollendorf, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Assistant Superintendent of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters
- Superintendent Search

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #24-243

February 20, 2024 Executive Session

February 20, 2024 Regular Meeting

Moved by: _____

Second: _____

Vote: _____

B. Student Board Representative Reports

C. President’s Remarks

D. Superintendent’s Update

- 1. General Update
- 2. 2024 - 2025 Budget Introduction Presentation

E. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board’s agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment on Agenda Items

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____

Second: _____

Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment on Agenda Items

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

F. Board Committee Reports - Questions and Comments

- 1. Ad Hoc Committee on Housing Development - Mark Villanueva
- 2. Communications - Melissa Arcaro Burns
- 3. Curriculum - Danielle Miller
- 4. Finance and Operations - Maurice Weeks
- 5. Policy - Claudine Morano

G. Off-Board Committee Updates

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secretary** - January, 2024- Exhibit #24-244
- 2. **Treasurer’s Report** - January, 2024- Exhibit #24-245
- 3. **Cafeteria Report** - February, 2024 - Exhibit #24-246

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of January, 2024 attached as Exhibit #24-247

5. Approval of Bills

I recommend approval of the bills, in the amount of \$2,884,502.33 attached as Exhibit #24-248

Approval of Items 1 - 5

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. 2024-2025 School Calendar

The 2024-2025 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2024-2025 School Calendar attached as Exhibit #24-249

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Home Instruction 2023-2024

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend the Board approve the Home Instruction students listed on Exhibit #24-250 for the 2023-2024 school year.

2. Special Education Out-of-District Placements 2023-2024

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #24-251 for the 2023-2024 school year at the location indicated at the approved tuition rates with transportation provided.

3. Special Education In-District Placements 2023-2024

The following student with special needs is recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for Tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the student with special needs listed on Exhibit #24-252 for placement in a Moorestown Township Special Education Program for the 2023-2024 school year at the appropriate rate of Tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

4. Burlington County Alternative School Placement for 2023 -2024

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2023-2024 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #24-253 for the 2023-2024 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

I recommend

Approval of Items 1 - 4

Moved by: _____ Second: _____ Vote: _____

C. Refunding Bond Ordinance

1. Open Public Hearing on Ordinance

MOTION:

A motion is requested to open the floor for public comment on bond refunding only.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Bond Refunding Ordinance only

3. Close Public Hearing on Ordinance

MOTION:

A motion is requested to close the floor for public comment on bond refunding only.

Moved by: _____ Second: _____ Vote: _____

4. Resolution Approving Refunding Bond Ordinance on Second Reading

MOTION:

Resolution of the Board of Education of the Township of Moorestown in the county of Burlington, New Jersey approving, on first reading, a refunding school bond ordinance providing for the refunding of all or a portion of its outstanding school bonds dated December 9, 2014.

Be it resolved by the Board of Education of the Township of Moorestown in the county of Burlington, New Jersey as follows:

Section 1. The Refunding Bond Ordinance attached hereto as Exhibit #24-254 is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of public hearing for the Refunding Bond Ordinance in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 2. This resolution shall take effect immediately.

Approval of Item 4

Moved by: _____ Second: _____ Roll Call Vote: _____

5. Bond Form and Sale Resolution

MOTION:

I recommend that the Board approve a resolution adopting the form and sale of the Refunding Bond Ordinance of the Board of Education of the Township of Moorestown in the County of Burlington, New Jersey for the refunding of all or a portion of the outstanding callable school refunding bonds of the school district, dated December 9, 2014, issued in the original principal amount of \$29,130,000, appropriating not to exceed \$19,700,000 therefor and authorizing the issuance of not to exceed \$19,700,000 refunding bonds to provide for such refunding, as per Exhibit #24-255.

Approval of Item 5

Moved by: _____ Second: _____ Roll Call Vote: _____

D. Finance and Business

1. Travel and Related Expense Reimbursement – 2024 - 2025

MOTION:

WHEREAS, the Moorestown Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$186,506 for all staff and board members.

2. Adoption of the Tentative Budget

MOTION:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024 - 2025 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2024-25 Total Expenditures	\$89,736,861	\$1,351,916	\$4,869,863	\$95,958,640
Less: Anticipated Revenues	\$18,185,768	\$1,351,916	\$413,120	\$19,950,804
Taxes to be Raised	\$71,551,093	\$0	\$4,456,418	\$76,007,511

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects, is \$2,849,236 for other capital project costs to replace end-of-life ventilation and boiler equipment. The total cost of this project is estimated to be \$4,637,060, of which district local share is \$2,849,236, which represents expenditures for construction and equipment elements as necessary to maintain building health, safety and security.

And to advertise said tentative Budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held virtually, on April 30, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

3. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-256

4. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #24-257

5. Donations

MOTION:

I recommend the Board accept the following donations:

- \$2,000 from MoorArts to be used by Caela Johnson grant for the choral performance at Princeton University on March 8, 2024
- 6 Tongue Drums with an estimated value totalling \$599.94, donated by Nancy Knight, mother of Hope Knight, for the adaptive music class at WAMS
- \$2,500 from Friends of the Herd to be used for the MHS Boys' Soccer Team
- \$2,303 from Moorestown Youth Basketball Club to be used for the MHS Boys' Basketball Team
- \$2,655 from Moorestown Youth Basketball Club to be used for the MHS Girls' Basketball Team
- \$14,000 from Home & School to be used for the purchase of new picnic tables for the playground area and courtyard at UES
- \$100 from MoorArts to purchase a Hawaiian drum to be used by Roberts third graders

6. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2023-24 school year as listed in Exhibit #24-258

7. Non-Resident Tuition Students

A resolution is requested approving the acceptance of a non-resident student for the 2023 - 2024 school year.

MOTION:

I recommend that the Board approve the 2023-2024 non-resident tuition student as listed in Exhibit #24-259

8. Sale of Surplus Property

MOTION:

WHEREAS, the Moorestown Township Board of Education (“Board”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Moorestown Township Board of Education in Moorestown Township, NJ, County of Burlington, as follows:

- a. The sale of the surplus property shall be conducted through Municibid pursuant to State Contract 19DPP00272/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at municibid.com and also available from the Board.
- b. The sale will be conducted online and the address of the auction site is municibid.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-21R
- d. A list of the surplus property to be sold as attached in Exhibit #24-260
- e. The surplus property as identified shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- f. The Board reserves the right to accept or reject any bid submitted.
- g. If the Board is unsuccessful in selling the surplus property the items will be disposed of.

9. 2024 American Rescue Plan ESSER Grant Amendment #2 Application

The Moorestown Township Public Schools’ American Rescue Plan ESSER Grant Amendment Application #2 for 2024 requires Board of Education approval. This amendment is required in order to reallocate funding.

ESSER	849,538
Accelerated Learning Coaching and Educator Support Grant	307,400
Evidence-Based Summer Learning and Enrichment Activities Grant	40,000
Evidence-Based Comprehensive Beyond the School Day Activities Grant	40,000
NJTSS Mental Health Support Staffing Grant	45,000

MOTION:

I recommend that the Board hereby authorize the submission of the American Rescue Plan ESSER Grant Amendment Application #2 for Fiscal Year 2024, and accept the grant award of these funds upon the subsequent approval of the amendment.

10. Quoted Transportation Contracts

Approval of the following Quoted Transportation Contracts will allow Moorestown to contract with the following vendors for transportation services. Exhibit #24-261

MOTION:

I recommend the Board approve the following Quoted Transportation Contracts:

Vendor	Route #	Cost
Holcomb	Q-IK4	\$16,236

11. Emergent and Capital Maintenance Needs

The Moorestown Township Public Schools' FY2024 Emergent and Capital Maintenance Needs Grant requires Board of Education approval. This grant in the amount of \$92,773 will be utilized to assist with funding to replace the boilers at Mary E. Roberts Elementary School. Exhibit #24-262

MOTION:

I recommend that the Board hereby authorize the submission of the FY2024 Emergent and Capital Maintenance Needs Grant, and accepts that grant award of these funds upon the subsequent approval of the application.

Approval of Items 1 - 11

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

- 1. **Abolishment of Position** - Exhibit #24-263
- 2. **Appointments** - Exhibit #24-264
- 3. **Substitutes** - Exhibit #24-265
- 4. **Retirement** - Exhibit #24-266
- 5. **Resignation** - Exhibit #24-267
- 6. **Leave of Absence** - Exhibit #24-268
- 7. **Movement on Salary Guide** - Exhibit #24-269
- 8. **Presenters** - Exhibit #24-270
- 9. **Title I Tutors** - Exhibit #24-271

10. Black Seal License - Exhibit #24-272

11. Athletics & Co-Curricular Clubs - Exhibit #24-273

12. Volunteers - Exhibit #24-274

Approval of Items 1 - 12

Moved by: _____ Second: _____ Vote: _____

X. Suspensions

A. Suspensions - Exhibit #24-275

B. Superintendent’s HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - High School #10
 - WAMS #3
 - WAMS #4
 - UES #4

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only

A. Enrollment Information - First School Day of Month

School	2022-2023	2023-2024
High School	1268	1254
Middle School	624	612
Upper Elementary School	869	886
Elementary Schools	<u>1135</u>	<u>1142</u>
Total	3896	3894

XII. Old Business

XIII. New Business

XIV. Public Comment

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

A. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

B. Public Comment

C. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XV. Good of the Order

XVI. Adjournment

Moved by: _____ Second: _____ Vote: _____